General Grant Tips from NRHA & NOSORH

1. Always read the **full** Notice of Funding Opportunity (NOFO) from the cover sheet to the end.
   a. Ensure that your organization is eligible – Don't invest time in application you are not eligible for.
   b. Ensure that the project's timeline aligns with your organization's other activities.
   c. Pay close attention to any section labeled as "Priority" in any part of the NOFO. For this NOFO, pay attention to outcomes or target populations the grantor is prioritizing (bottom of page 6 for one example).
   d. Pay close attention to the scoring guide (Page 24) especially any "bonus" scoring opportunities. When there are a limited number of awards, the bonus points often make the difference in which application is funded.
   e. The scoring guide can help you see which section is most important to the scorers/reviewers. All parts assigned scores are important.
   f. Remember that many reviewers will not be familiar with acronyms specific to rural health or some of our organizations. Spell them out. Explain your target population as if someone has never worked in rural areas.
   g. Upon reviewing the reporting requirements, be sure your organization will be able to meet them, if funded.
   h. If there are any required meetings that involve travel, be sure to include travel expenses in your grant budget.

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2. Confirm your organization is registered in all the required systems – Grants.gov, SAM.gov (Login.gov) and that whoever will be completing this application for the organization has access to the login information.

3. Don't forget about the SF424 form based off your application budget. In the midst of other supporting documents, this one can easily get missed.

4. Unlike many HRSA grant applications, this grant has an "Application Template". Please download it early from Grants.gov and review word count limits and requirements. The NOFO gives great guidance on what should be in each section and how it will be scored. - Be sure you are looking at FCC-ACOGP-23-001 Affordable Connectivity Outreach Grant Program Federal Communications Commission and not at the Pilot Program version.

5. For indirect costs, if your organization has never had a negotiated indirect cost rate, you can use the 10% indirect cost rate.

6. Do **not** work in a vacuum. While developing your application, have a discussion with and seek input from your project team, even if you will be adding more upon being funded.

7. There will be no cost sharing or matching requirements as part of the FY 2023 ACP Outreach Grant Program. However, applicants that propose a cost match or cost share may have a priority consideration, in the event of a tie, when making funding determinations. Cost share or cost match may be cash or in-kind contribution.