



Technical Assistance

RHC COVID-19 Mandatory Reporting Requirements

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Objectives:

Demonstrate completion of the registration process for the reporting requirements web portal.

Understand the deadline schedule for the reporting portal each month.

Describe FAQs and other resources available to assist RHCs with mandatory reporting.





Kentucky Numbers

267 RHCs received funding!!
\$13,206,199.14

Reporting Date	# of RHCs who reported	# of RHCs not reporting
10/21/2020	49	218
10/28/2020	124	143
10/31/2020	203	64
11/9/2020	212	55



Why do I have to report?

- You agreed to report data in the terms and conditions. Theoretically, the government could use a lack of compliance with the terms and conditions to recoup the \$49,461.42
- The government needs this data to show that the \$225 million spent on Rural Health Clinics resulted in something positive/productive
 - Providing this data to the government will help the rural health clinic program going forward.



What Data do I have to report?

- Tax Identification Number (TIN) of the Organization that received funding
- CCN/PTAN numbers of all RHCs owned by your TIN organization
<https://qcor.cms.gov/>
- Any address where your TIN organization provides (or provided) testing
- # of COVID tests performed across your entire TIN organization by month
- # of positive results from those tests by month
- There will be a “select all that apply” question regarding how the money was spent



Requirements

- The **Recipient shall submit reports as the Secretary determines are needed** to ensure compliance with conditions that are imposed on this Payment, and such reports shall be in such form, with such content, as specified by the Secretary in future program instructions directed to all Recipients.
- The Recipient **certifies that all information it provides** as part of any application for the Payment, as well as all information and reports relating to the Payment that it provides in the future at the request of the Secretary or Inspector General, **are true, accurate and complete, to the best of its knowledge**. The Recipient acknowledges that any deliberate omission, misrepresentation, or falsification of any information contained in this Payment application or future reports may be punishable by criminal, civil, or administrative penalties, including but not limited to revocation of Medicare billing privileges, exclusion from federal health care programs, and/or the imposition of fines, civil damages, and/or imprisonment.



Deadlines

Month	Reporting Date
May 2020 to September 2020	October 31 st , 2020
October 2020	November 30 th , 2020
November 2020	December 31 st , 2020
December 2020	January 31 st , 2021
January 2021	February 28 th , 2021
February 2021	March 31 st , 2021
March 2021	April 30 th , 2021

Rural Health Clinic COVID-19 Testing Program Data Report (RHC CTR)

The Department of Health and Human Services (HHS) announced \$225 million for rural health clinics (RHCs) to provide COVID-19 testing as authorized by the Paycheck Protection Program and Health Care Enhancement Act. This program resulted in an amount of \$49,461.42 for each eligible RHC. This site allows rural health clinics to report information related to their testing activities as required in the [terms and conditions](#) of the RHC COVID-19 Testing Program.

Public Burden Statement:

The purpose of this data collection system is to collect aggregate data on the number of Rural Health Clinic (RHC) organizations, number of COVID-19 tests conducted, and the types of allowable RHC services provided with RHC COVID-19 Testing funding. FORHP will use these data to show how RHC COVID-19 Testing funding is used. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0906-0056 and it is valid until 04/30/2021. This information collection is required to obtain or retain a benefit (FY 2020 Paycheck Protection Program and Health Care Enhancement Act- P.L. 116-139). Public reporting burden for this collection of information is estimated to average .25 hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14N136B, Rockville, Maryland, 20857 or to paperwork@hrsa.gov.

Privacy Act Statement

The following statement serves to inform you of the purpose for collecting personal information required by the RHCcovidreporting.com and how it will be used.

AUTHORITY:

Paycheck Protection Program and Health Care Enhancement Act (Public Law No: 116-139). This page is managed by the National Association of Rural Health Clinics under cooperative agreement G27RH39211 with the Federal Office of Rural Health Policy, Health Resources and Services Administration (HRSA).

PURPOSE:

To collect information per the requirements as specified in the terms and conditions for the "Rural Testing Relief Fund," also known as the RHC COVID-19 Testing Program. This reporting system does not replace any other reporting requirements that RHC organizations may have with respect to COVID-19, such as those required for public health surveillance purposes.

ROUTINE USES:

The information collected will be used by HRSA to monitor and assess the effectiveness of the funding provided to Rural Health Clinics (RHCs) for COVID-19 testing and related expenses.

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To collect information per the requirements as specified in the terms and conditions for the “Rural Testing Relief Fund,” also known as the RHC COVID-19 Testing Program. This reporting system does not replace any other reporting requirements that RHC organizations may have with respect to COVID-19, such as those required for public health surveillance purposes.

ROUTINE USES:

The information collected will be used by HRSA to monitor and assess the effectiveness of the funding provided to Rural Health Clinics (RHCs) for COVID-19 testing and related expenses.

DISCLOSURE:

Mandatory. If you kept the RHC COVID-19 Testing Funds, RHCs are expected to provide information monthly.

Did you or your organization (as represented by a tax identification number (TIN)) receive funds for COVID-19 testing through the RHC COVID-19 Testing Program? *

- Yes
- No
- Yes, but my TIN organization returned all such funds
- No, but I believe my TIN organization is eligible for this program

Continue

You must register to use this site for your RHC Covid-19 Testing Report

First Name *

Last Name *

Email Address *

Enter Email

Confirm Email


Confirm Email

Password *

- ⊗ Eight characters minimum
- ⊗ One lowercase letter
- ⊗ One uppercase letter
- ⊗ One number
- ⊗ One special character

Confirm Password

reCAPTCHA

I'm not a robot 
reCAPTCHA
[Privacy](#) - [Terms](#)

Register



Didn't get your email?

- Check your SPAM inbox for the email you need to complete your registration
- Support Email: support@lan2wan.com

As a part of the Rural Health Clinic (RHC) COVID-19 Testing Program, the Department of Health and Human Services (HHS), allocated \$225 million among all eligible rural health clinics \$49,461.42 for each eligible clinic. Organizations that own multiple RHCs should have received \$49,461.42 times the number of eligible RHCs they own.

This money was allocated to organizations through their tax identification number (TIN). For the purposes of this report, please provide data at the organization (as represented by the TIN) level.

Please create your Profile by entering your organization information below. You will be able to edit your Profile if there are any changes during the reporting period.

Please enter the Tax Identification Number of the organization that received the RHC Testing Program money for which you represent

*

Please enter the name and address of the TIN organization

Name *

Address *

City *

State *

 ▼

ZIP *

Please enter the CMS Certification Number(s) – also known as CCN/PTAN number(s) – for each RHC associated with this TIN organization

CMS # *

*

- Independent/Freestanding
- Provider Based/Hospital Owned

+ Add

- Remove

For what purpose(s) has your TIN organization used or plan to use RHC COVID-19 Testing Program funds? (select all that apply)

*

- Building or construction of temporary structures
- Leasing of properties
- Retrofitting facilities to support COVID-19 testing
- Planning for implementation of a COVID-19 testing program
- Procuring supplies to provide testing
- Training providers and staff on COVID-19 testing procedures
- Items and/or services furnished to an individual that results in an order or the adminis
- Staff time and salary associated with COVID-19 testing
- Other (please specify)

o COVID-19 related expenses means:

- Building or construction of temporary structures, leasing of properties, and retrofitting facilities as necessary to support COVID-19 testing;
- Other activities to support COVID-19 testing, including planning for implementation of a COVID-19 testing program, procuring supplies to provide testing, training providers and staff on COVID-19 testing procedures, and reporting data to HHS on COVID-19 testing activities; or
- Items and services furnished to an individual during health care provider office visits (including in-person visits and telehealth visits), urgent care center visits, and emergency room visits that result in an order for or administration of COVID-19 testing, but only to the extent such items and services relate to the furnishing or administration of such product or to the evaluation of such individual for purposes of determining the need of such individual for such product.

Does your TIN organization have a testing location?

*

No

Submit

Save Draft



Where to find CCN/PTAN number?

- www.Qcor.cms.gov
- Medicare Remittance Advice
- RHC certification letter from CMS
- There is 1 CCN/PTAN number per RHC
- If you are a hospital system that owns more than 1 RHC then you will have to add each CCN



HHS is collecting data on the RHC COVID-19 Testing Fund for each month starting with May 2020 until the end of the program.

Testing is defined in the [terms and conditions](#). If your organization does only the specimen collection portion of a test, that counts as a test for the purposes of this report. Testing includes all viral test, antibody tests, and rapid result tests approved under the emergency use authorization (EUA).

How many tests has your TIN organization conducted in the selected month? Provide the most accurate count possible for "# of Tests." If necessary, please estimate to the best of your ability the number of tests in the selected month.

For TIN:

12-3456789

MONTH	# of Tests	# Positive Tests
May 2020	<input type="text"/>	<input type="text"/>
June 2020	<input type="text"/>	<input type="text"/>
July 2020	<input type="text"/>	<input type="text"/>
August 2020	<input type="text"/>	<input type="text"/>
September 2020	<input type="text"/>	<input type="text"/>
October 2020	<input type="text"/>	<input type="text"/>

Submit



How do I calculate the number of tests?

- We want TIN organizations that received this money to report all the testing they have done, and are doing, across the entire organization.
- We are NOT asking organizations to evaluate how much testing they have done BECAUSE of the funding
- Rather we simply want totals for the entire TIN organization
- Estimates ARE allowed.

“Organizations that received the RHC COVID-19 Testing Fund performed X number of tests in May, number of tests in June etc.”



This is NOT Provider Relief Funds

Summary reporting requirements for recipients of the Provider Relief Fund (PRF)

Providers that receive PRF payments exceeding \$10,000 in aggregate are required to report their use of funds, as per the program Terms and Conditions



Key dates and actions required:

- **Jan. 15, 2021:** reporting portal opens for providers
- **Feb. 15, 2021:** first reporting deadline for all providers on use of PRF funds
- **July 31, 2021:** final reporting deadline for providers who did not fully expend PRF funds prior to December 31, 2020



Guidelines for use of PRF funds:

- PRF funds can be used in the following manner and order:
 - Expenses attributable to coronavirus that are not reimbursed or obligated to be reimbursed from other sources
 - Lost revenues, as represented by a change in net patient care operating income from 2019 to 2020 (revenue less expenses)

Required reporting data elements



Lost revenues:

- Revenue/net charges from patient care
- Revenue by patient care payor mix



Expenses attributable to coronavirus:

- General and administrative (G&A) expenses
- Healthcare-related expenses

For recipients of over \$500,000 in aggregate PRF payments, providers must provide a further expense breakdown that includes:

- Mortgage/rent
- Personnel
- Utilities
- Supplies
- Equipment
- ...and other high-level expense categories



Basic organization information:

- Taxpayer Identification Number
- National Provider Identifier (*optional*)
- Fiscal year end date
- Federal tax classification



Other assistance received in 2020:

- Paycheck Protection Program
- FEMA CARES Act
- CARES Act Testing
- Local/State/Tribal Government assistance
- Business insurance
- Other assistance



Non-financial information:

- Employees (i.e. total, re-hires)
- Patients (i.e. visits, admissions)
- Facility (i.e. staffed beds)

Please visit the [PRF website](#) for complete reporting guidance and details, as well as FAQs and other program information



Lab Data Reporting

- <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>
- This reporting does not change your state reporting guidelines.



Where do I report?

www.RHCcovidreporting.com



Resources

[Step by Step Instructions](#)

<https://www.rhccovidreporting.com/faq/>

[Rural Testing Relief Fund Terms and Conditions](#)

<https://www.hrsa.gov/rural-health/coronavirus/frequently-asked-questions>



FAQ

What are permissible expenses under the \$225 million Rural Health Clinic COVID-19 Testing Program payment? (Added: 5/20/2020)

Rural Health Clinic COVID-19 Testing Program funding may be used for COVID-19 testing and related expenses. As set forth in the [Terms and Conditions](#) (PDF - 223 KB), examples of related expenses include, but are not limited to, **planning for implementation of a COVID-19 testing program, procuring supplies to provide testing, training providers and staff on COVID-19 testing procedures, and reporting data to HHS on COVID-19 testing activities.** Further, the Rural Health Clinic COVID-19 Testing Program funds may be used for building or construction of temporary structures, leasing of properties, and retrofitting facilities as necessary to support COVID-19 testing.



FAQ

How do RHCs determine if an expense meets the criteria of an allowable use of funds under the Rural Health Clinic COVID-19 Testing Program? (Added: 7/16/2020)

Funding should assist RHCs expand the range of testing and testing-related activities to best address the needs of their local communities. **This includes both direct costs of COVID-19 testing and other related expenses.** Related expenses are described in the [Terms and Conditions](#) (PDF - 223 KB). The RHC must demonstrate that the related expense is directly and reasonably related to the provision of COVID-19 testing services. The related expense must be appropriate given relevant clinical and public health guidance.

For example, the RHC may seek to retrofit the RHC facility to provide space for COVID-19 testing separated from the main clinic area for infection control purposes. However, a questionable use would be applying funds under this program to support a facility expansion planned prior to the COVID-19 pandemic. This may be allowable, but only if the RHC can demonstrate how it uses the expanded space to accommodate COVID-19 testing services in manner consistent with clinical/public health guidelines and community needs, and that other funds were not already obligated for this specific purpose.



FAQ

Is COVID-19 antibody testing (serology) an allowable use of RHC COVID-19 Testing Program funds? (Added: 7/16/2020)

Yes. Allowable COVID-19 testing includes tests to diagnose active COVID-19 infections and antibody tests to detect past history of SARS-CoV-2, the virus that causes COVID-19.

The CDC released interim guidelines for COVID-19 antibody testing in clinical and public health settings. Different types of assays can be used to determine different aspects of immune response and functionality of antibodies. The tests can be broadly classified to detect either binding or neutralizing antibodies. For more information on both test types, please visit the CDC's [Interim Guidelines for COVID-19 Antibody Testing](#) and the FDA's [Coronavirus Testing Basics](#).

Does COVID-19 testing include specimen collection? (Updated: 10/28/2020)

COVID-19 testing for the purposes of the RHC Testing Program is intended to include testing and testing-related services. **The collection of specimens is an allowable testing cost.**

Does the RHC need to conduct the full testing process to be eligible? (Updated: 10/28/2020)

The RHC **does not have** to conduct the full laboratory COVID-19 testing to use funds under this program. It may do so should the RHC have such capabilities.



FAQ

Are RHCs required to perform COVID-19 testing onsite or can the testing occur at another facility? (Added: 7/16/2020)

RHCs may not have the ability to perform COVID-19 testing onsite or they may determine that testing may be carried out more effectively in another setting. Under such a scenario in which the testing is conducted offsite and/or by a third party, the RHC (identified by TIN) that received the funds must be actively involved in the administration and oversight of the testing program. RHCs should utilize this funding to best address the testing needs of their local communities, including administration of tests and/or laboratory services.

For example, the RHC may wish to conduct testing at an affiliated provider facility (e.g., hospital linked to the RHC) or in collaboration with other community entities (e.g., local employer, school, nearby providers). These and other partnerships are allowable. However, the organization represented by the RHC TIN must be able to report accurately and timely information to HHS as requested and demonstrate that it is actively managing the testing program. Further, the program requires that the physical testing site be reasonably situated in the same service area as the RHC to effectively serve the RHC's patients.



Contact Us

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National Organization of **State Offices of Rural Health**



Thank You

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