



**NOSORH Board Meeting Notes Monday September 28, 2020**  
**Call in**

**Present:** John Olson, Lisa Davis, Kylie Nissen, Graham Adams, Karen Madden, Corie Kaiser, Kris Juliar, Michelle Mills, John Barnas, Tracie Ingram, Margaret Brockman, Pete Walton, Trent Engledow, Kirby Lecy, Natalie Claiborne, Crystal Barter, Julie Casper, Ernie Scott, Pat Justis, Katherine Miller

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**Absent:** Angie Allen, Roslyn Council

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**Excused:** Mary Sheridan

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**Staff:** Teryl Eisinger

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	<b>AGENDA ITEM</b>	<b>DISCUSSION ITEMS</b>	<b>ACTION ITEMS</b>
1.	<b>Roll call – John Olson</b> <b>Call to order – Michelle Mills</b>	<i>Approval of Consent agenda and July's Board notes.</i>	<i>Motion to approve Consent agenda and July's notes made by Natalie Claiborne and 2<sup>nd</sup> by John Barnas.</i> <i>Motion passed</i>  <i>Trevor to post the notes to the website.</i>
2.	<b>Fraud Incident – Teryl Eisinger/Kylie Nissen</b>	<i>Teryl summarized the detailed email she sent to the Board regarding the theft. Reported to police, Gordon Advisors and bank.</i>  <i>Strong feeling among members that Treasurer should not have to be so involved in review/approve payments. NOSORH has enough staff for separation of duties, checks/balances.</i>  <i>Detective said it could take months to locate the person(s). Banks said they will respond in 10-45 days to request for reimbursement.</i>  <i>Kylie added specific details from her role in the investigation. The bank did not have any recommendations when asked for assistance.</i>	<i>Teryl will look more deeply at verbal confirmation ACH payments and never do anything without a check request.</i>  <i>Our policies are appropriate and allow for a checks and balances when we follow them.</i>  <i>If the position of bookkeeper is approved, this role may be able to take on more of a role from the Treasurer. Moving the task of processing checks in-house may eliminate the opportunity for disconnect.</i>  <i>After hearing from the bank, we will determine if the insurance company needs to have a claim filed.</i>  <i>Teryl is working with a company on regular monitoring and scanning of staff computers and form a policy.</i>  <i>Teryl will work with Gordon Advisors and Patty Barnas on security. Then, her findings will be presented to the Finance Committee for them to make recommendations to NOSORH and the Board.</i>

3.	<b>President's Report – Michelle Mills</b>	<p><i>Regional Rep Election Results:</i>  <i>Region B – Stephanie Nantz (NC) new</i>  <i>Region D – Pete Walton (OK) returning</i>  <i>Region E – Robert Duehmig (OR) new</i></p> <p><i>SOC Appointment:</i>  <i>Kathryn Miller - Wisconsin</i></p>	
4.	<b>President-Elect – Crystal Barter</b>	<p><i>A few people have terms expiring. Crystal will contact them about moving to a more appropriate spot on the Board</i></p> <p><i>Shall the Board meet virtually in January or postpone to a possible face to face meeting later in the year?</i></p>	<p><i>Host a truncated version virtually/visual in January. Discuss the strategic plan health equity, stakeholders and one or two high priority items.</i></p> <p><i>Lisa reminded Crystal and about how the Policy Committee has been represented on the Board.</i></p>
5.	<b>Financial Report – Kylie Nissen</b>  (proposed 2020-2021 budget)        (financial report)	<p><i>Kylie presented the report and, with Donna, answered questions.</i></p> <p><i>Can the bookkeeper take over more of the duties of the Treasurer as mentioned earlier?</i></p> <p><i>Does the Board approve the financial report?</i></p>	<p><i>We are thinking about having the bookkeeper track expenses for our revenue generating activity better. Also, we are thinking about moving the statements from Gordon Advisors from monthly to quarterly.</i></p> <p><i>Motion to approve Budget was offered by Lisa Davis and 2<sup>nd</sup> by Kirby Lecy. Motion passed</i></p> <p><i>No questions presented. Motion to approve by Tracie Ingram and 2<sup>nd</sup> by Natalie Claiborne. Motion passed</i></p>
6.	<b>Strategy update NRHD – Karen Madden</b>        <b>Policy Update – Lisa Davis</b>        <b>PARC – John Barnas</b>	<p><i>48 of the 50 States submitted people for consideration for Community Stars. Interviews are being done. The website has been updated and many items are on sale for promoting NRHD.</i></p> <p><i>House has passed their budget for the continuing resolution. Andrew is anticipating the State Line Item will be funded at its current level. PARC questions have come up.</i></p> <p><i>John had to leave the call early.</i></p>	<p><i>Several requests for comments coming, re: defining “rural” for grants, comments due Oct 23.</i></p>

