CONDUCTING THE ANNUAL ADVISORY COMMITTEE MEETING

ROBIN VELTKAMP

HEALTH SERVICES ASSOCIATES
OBJECTIVES

• Gain an understanding of the basic federal RHC regulations regarding the annual advisory committee.

• Gain an understanding of the key roles of participants of the annual advisory committee

• Gain an understanding of utilizing the information gained from the annual advisory committee
RHC EVALUATION

• § 491.11 Program evaluation. (J76)

• (a) The clinic or center carries out, or arranges for, an annual evaluation of its total program. (J77)

• (b) The evaluation includes review of: (J78)

• (1) The utilization of clinic or center services, including at least the number of patients served and the volume of services; (J79)

• (2) A representative sample of both active and closed clinical records; and (J80)

• (3) The clinic’s or center’s health care policies. (J81)
RHC EVALUATION

• (c) The purpose of the evaluation is to determine whether: (J82)
  • (1) The utilization of services was appropriate; (J83)
  • (2) The established policies were followed; and (J84)
  • (3) Any changes are needed. (J85)
• (d) The clinic or center staff considers the findings of the evaluation and takes corrective action if necessary. (J86)
• [71 FR 55346, Sept. 22, 2006]
MANDATED PARTICIPANTS

• Medical Director of the clinic
• Non physician provider of the clinic
• Community member

• You may add any additional participants that you desire
CONDUCTING THE MEETING

- Meeting Agenda
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